

Date: Monday, February 3, 2025

Time: 6pm

Location: Library, Castlemore Public School

1. Attendees

- **Chairperson:** Wayne Spencer (Vice Principal) Leeanne Hoover-Joy (Principal)
- **Executives Present:** Jessy Wong, Sharon Shih
- **Executives Absent:** Alice Su, Supriyo Majumdar
- **Others (in-person):** Kelly Lo, Anita Huang, Marilyn Yang

2. Principal's Report

- **Key Updates:** Four robotics kits arrived. Waiting for mats.
- **Actions:**
 - ☐ Ms. Hoover-Joy to do a call-out for parents who are interested in helping plan for the annual Fun Fair (request phone numbers and emails)
 - ☐ Ms. Hoover-Joy to provide execs with Fun Fair rules/guidelines and list of approved vendors to use.
 - ☐ Ms. Hoover-Joy to encourage teachers to plan field trips.
 - ☐ Ms. Hoover-Joy to ask teachers to put together wish list of items such as board games, indoor activities, etc. so council can request donations by February 15

3. Treasurer's Report

- **Budget Overview:** Exact amount TBD once school lunch expenses are paid to vendors.
- **Actions:** N/A

4. Other Action Items

Action items in blue below are carried over from the last meeting. New action items in black.

- ☐ Jessy to continue conversations with Hong Fook Mental Health Association and book workshops for the school. March 5th is the preferred date.
- ☐ Kelly can help gather teacher volunteers for the Fun Fair once plans are firm.

5. New Business & Ideas

- Can we purchase a 3D printer for the school's Makerspace in the library? Great for both students and community engagement.
- Purchase green screen?

6. Ongoing Business

- Fun Fair planning. Gather parent planner volunteers and meet virtually (tentatively) on Monday, February 24 at 8:30pm.
- Winter engagement idea:
 - Mental health & technology workshop with Hong Fook Mental Health Association.
 - Speakers to present in English and Mandarin or Cantonese to parents of Castlemore students
 - School to provide entertainment for kids (movie night with snacks)
 - Book fair potentially to run on same evening (prior to speaker session) to encourage families to attend and participate

7. Accomplishments

- Ms. Hoover-Joy has approved Hong Fook Mental Health Association to provide workshops in March.
- School council has set approvals for the kindergarten outdoor play wishlist in order to purchase by the February 15 “no tax” deadline.

8. Questions and Open Discussion

- N/A

Time Adjourned: 7:15pm

Next Meeting Date and Time: Monday, March 3, 2025 at 6pm

Signature of Secretary:

Jessy Wong

Date Prepared:

Monday February 3, 2025